



Damnok Toek (Goutte d'Eau Cambodia)
To assist vulnerable children and their families

Job Announcement

Social Work Coordinator

Damnok Toek (DT) is looking for a dynamic individual to pursue the Social Work Coordinator. Damnok Toek is a local NGO working in Cambodia since 1997 and with the aim of enabling vulnerable and marginalized children, youth, and their family **to have all of their basic needs met and their rights respected**. Damnok Toek is supporting street children, children with disabilities, and children victims of trafficking/unsafe migration. Damnok Toek has projects in Poipet, Neak Loeng, and Kep.

As a Social Work Coordinator, you will work in collaboration with other project coordinators on supporting the all social worker and senior social worker and educators on their daily task. S/he is ensuring the social work component project “Protection and Rights for Children in Cambodia (PaRC - Cambodia)” under EU and Caritas Switzerland (CaCH) financial support. S/he will work on the training of local staff to perform Social Work activities within the community. More specifically, the Social Work Coordinator will be responsible for training of local staff. It will also be your responsibility to ensure the implementation of SOPs (Standard Operation Procedures) in our programs in Poipet and for providing supervision to social workers across the project.

Location: Poipet city, Banteay Meanche Province.

Report line: This position is reporting to the **Poipet Branch Director**.

Closing date: 15 March 2021

- **Role and responsibilities**

You will work closely with DT Director of Poipet Program, and our coordination Team and will have, within other duties, the following main responsibilities:

- Ensuring the good functioning of the social component of the programs in Poipet;
- Development of the approach to families for recruitment to the outreach and other programs in Poipet;
- Ensure the implementation of SOPs, ToRs, and guidelines for Social Work practice in Poipet;
- Ongoing training of social worker, senior social worker, and all non-formally educated social workers currently working in Poipet;
- Support to the social component of all social work-related activities in Poipet (DI, Child Safe Program, Non-Formal Education (NFE), Family Tracing, Referrals, Family Reintegration, Counseling);
- Improve, if needed, assessment tools for identification of services needed by families in Poipet;
- Provide ongoing supervision to social workers
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Position requirement/qualification

- Bachelor degree in Social Work is a must



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- Minimum of 3 years' social work-related experience;
- Motivation to work for a grassroots organization;
- Interest in Child Protection issues and projects supporting vulnerable and street-children, including children with disabilities;
- Fluent spoken and written English – Knowledge of Khmer is an asset;
- Excellent communication and ability to work with local staff members;
- Ability to work under pressure and meet deadlines;
- Flexibility and a good sense of humor;
- Ability and willingness to travel often to other location;
- Experience working in the field, directly with beneficiaries in the community;
- Knowledge on Social Work Assessment and identification of needs in the community;

Interested candidates are required to send your updated CV and cover letter with your expected salary to admin_hr@damnoktoek.org before 26 March 2021.

Only shortlisted candidates will be notified. For further information about the organization, visit our [website](#) or follow us on [Facebook](#) and [Instagram](#).